How to Rename a Page

Change a page label without accidentally breaking existing links. Follow the steps below in your BeatKongs producer dashboard and verify the result on your live website.

Before you begin

Sign in to your BeatKongs producer account. You will use **Website → Pages**, **Website → Menus**, or **Website → Edit Website** depending on the task. If you are making a significant change, save a copy of important content first.

Step-by-step instructions

1. **Step 1.** Open Website → Pages and find the page you intend to rename.

> SCREENSHOT TO ADD: Screenshot needed: Pages manager with page settings or edit action

Screenshot to capture: Pages manager with page settings or edit action.

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2. **Step 2.** Inspect the available edit or page settings controls for its name or title.
3. **Step 3.** Change the displayed page name where supported; do not assume this also changes the file name or URL.
4. **Step 4.** Save, then check the page list and any navigation menu containing the page.

> SCREENSHOT TO ADD: Screenshot needed: Navigation menu showing renamed page label

   Screenshot to capture: Navigation menu showing renamed page label.
5. **Step 5.** Open the live website and test existing links to the page.

Important: A menu label, page title, file name, and URL can be separate values. Confirm which one you changed.

How to confirm it worked

Save your changes, open **View Live Website**, and refresh the affected page. Check the correct URL, page content, and any relevant header or footer links. Repeat the check on mobile if navigation or layout was changed.

Troubleshooting

- **Page or menu item is missing?** Confirm you are in the intended producer website and that you saved the correct page or menu.
- **Link opens a 404 page?** Copy the destination from the live page instead of guessing its file path, then update the menu link.
- **Changes are not visible?** Refresh the website and check for cached content; confirm the correct header or footer menu is selected in Kong Builder.
- **Still stuck?** Use **Report Issues** from the producer dashboard and include the page title, URL, and a screenshot.

Attached files:

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Pages and Menus

Unique solution ID: #1071
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URL: https://help.beatkongs.com/content/0cat=3/72/en/how-to-rename-a-page.html