Understanding the Left Toolbar

Learn how the left toolbar works in the BeatKongs website editor. Follow the steps below in your own producer dashboard and check the result on the visitor-facing website before publishing.

Before you begin

Sign in to your BeatKongs producer account and open **Website → Edit Website**. Work on a page you can safely test. Builder controls may vary by theme, selected element and plan.

Step-by-step instructions

1. **Step 1.** Open the Builder and look at the left-side tools.

> SCREENSHOT TO ADD: Screenshot needed: Full left toolbar in the current Kong Builder

Screenshot to capture: Full left toolbar in the current Kong Builder.

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2. **Step 2.** Identify the available content or structure tools shown in your version.
3. **Step 3.** Open a tool to see whether it inserts content or navigates to an existing area.

> SCREENSHOT TO ADD: Screenshot needed: An expanded left toolbar tool showing its options

Screenshot to capture: An expanded left toolbar tool showing its options.

4. **Step 4.** Return to the canvas and confirm you have not inserted unwanted elements.

Important: The left toolbar may differ between themes and Builder versions; use the labels shown in your account.

How to confirm it worked

Save the page, open the visitor-facing website, refresh it, and inspect the changed section on desktop and mobile. If the task involves a link, form, player, menu or other interactive feature, test that interaction directly on the live site.

Troubleshooting

- **Cannot find the control?** Select the intended element first. Some settings only appear for certain components, themes or plans.
- **Change did not appear?** Check that the correct page was saved, refresh the live page, and check whether caching is showing an older version.
- **Mobile layout looks wrong?** Reopen device preview and inspect the affected element’s width, spacing and visibility.
- **Feature is missing or not working?** Avoid deleting working content. Use Report Issues from your producer dashboard and describe the page, control and expected result.

Attached files:

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URL: https://help.beatkongs.com/content/0cat=2/20/en/understanding-the-left-toolbar.html

Website and Kong Builder

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