Understanding Your Producer Dashboard

Learn what each dashboard area does and where to find the tools you will use most often. Follow the steps below and compare each screen with the current version of your BeatKongs producer dashboard.

Step-by-step instructions

1. Open the dashboard

Sign in to your producer account. The dashboard is your starting point for managing your site, music, orders, and account.

Screenshot to add: Full producer dashboard with sidebar and main overview labeled

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URL: https://help.beatkongs.com/content/0cat=1/3/en/understanding-your-producer-dashboard.html

Screenshot to replace: Full producer dashboard with sidebar and main overview labeled. Replace the image URL with your actual BeatKongs screenshot before publishing.

2. Find website tools

Open Website to access Edit Website, Pages, Menus, Media Library, and Themes. Use Edit Website to launch Kong Builder.

Screenshot to add: Website sidebar submenu expanded

Screenshot to replace: Website sidebar submenu expanded. Replace the image URL with your actual BeatKongs screenshot before publishing.

3. Find music tools

Open Music to access Manage Beats, Add Beat, Licensing Contracts, Beat Sales, Beat Stats, and beat classification lists such as Genres, Tags, and Moods.

Screenshot to add: Music sidebar submenu expanded

Screenshot to replace: Music sidebar submenu expanded. Replace the image URL with your actual BeatKongs screenshot before publishing.

4. Find store and audience tools

Commerce includes Orders, Customers, Discounts, and Payment Methods. Depending on your plan, Newsletter, Feedback, Blog/Posts, and Merch may be available or locked.

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Screenshot to add: Commerce sidebar submenu expanded

Screenshot to replace: Commerce sidebar submenu expanded. Replace the image URL with your actual BeatKongs screenshot before publishing.

5. Find account and site settings

Open Settings for Profile Settings, Account, Domain & SSL, Shipping & Tax, SEO, Emails, and Integrations. Some labels or access permissions can differ by plan.

Screenshot to add: Settings sidebar submenu expanded

Screenshot to replace: Settings sidebar submenu expanded. Replace the image URL with your actual BeatKongs screenshot before publishing.

6. Check your site

Use View Live Website to review the customer-facing site. Return to the dashboard to make changes and retest.

Screenshot to add: View Live Website link or button

Screenshot to replace: View Live Website link or button. Replace the image URL with your actual BeatKongs screenshot before publishing.

Important: If a menu item is locked, check your subscription features before assuming the dashboard is broken.

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If something does not look right

Check that you are signed in to the correct producer account and that your plan includes the feature. Save any changes, refresh the relevant page, and compare it with the screenshots in this guide. If the problem continues, use the BeatKongs Help Center to submit a support ticket with the page name, the action you tried, the error message, and a screenshot. Never include passwords, API keys, or payment credentials.

Attached files:

Unique solution ID: #1002
Author: BeatKongs Support
Last update: 2026-10-19 17:07

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